

BVFMA
MINUTES – August 22, 2015

<p>Date: 2015-08-22 Time: 1334 to 1545 Location: Central Park</p>	<p>Objectives: To Be Done by 1430 :) In Attendance: Patrick, Kimberley, Virginia, William, Elsbeth, Lyn, Lynden, Dmitri Absent: Leslie, Maurice</p>
Items	Notes/Comments
1. New items and adoption of agenda	
2. Review of previous action items	•
3. Treasurer's Report	•
4. Admin Assistant Report	• T-1044 – motion: to have the accountant do a voluntary anonymous disclosure to CRA regarding the non-filing of T-1044 since incorporation of BVFM. Yay: all in favour. Motion carried. •
5. Market Manager Report	•
5. Committee Reports	• Marketing/Advertising
6. President's Report	• AGM Date – February 24, 2016
7. Other Business	

Action Items from this Meeting

Item	Lead	Due Date	Status
Strike a 2-3 person committee to review contracts (manager and admin) – William will send out an email to board to find volunteers. Review of contract duties and timeframes and are the fulfilling the obligations of the contract. Are we re-offering or posting publicly for the position etc. Due date: September 26, 2015.	William – email Committee report	August 24 September 26, 2015	
Have the accountant do a voluntary anonymous disclosure to CRA regarding the non-filing of T-1044 since incorporation of BVFM. Yay: all in favour. Motion carried.	Virginia	September 26, 2015	
Strike committee to review surplus use and have decisions brought forward by October meeting	Virginia	2015-10-31	
Public harvest event – submit application to district	Kimberley		
Vendor potluck – look into availability of old church (aprons and bags available for door prizes to vendors)	Lyn		
Electrical – talk to glen about how to go about new breakers on the box and phone Melissa (electrician) re doing the work	William		
Letter to town re tow away zone sign	Lyn		

Vendor Surveys – email to vendors who were not present August 22	Lyn		
Book curling club for indoor markets - weekly until christmas, first and third saturdays after minus january 2 and including april 30	Lyn		
Send email to board/Dmitri regarding any need for rule revisions (example storefronts in our 'boundary')	William		
Book old church for AGM – February 24, 2016	Lyn		
Create quarter sheet flyers for vendors to hand out in September notifying community of upcoming indoor markets	Kimberley		

Next Meeting: Saturday, September 26th