

**BVFMA**  
**MINUTES – September 26,**  
**2015**

<b>Date:</b> 2015-09-26 <b>Time:</b> 1330 to 1520 <b>Location:</b> Central Park	<b>Objectives:</b> To Be Done by 1430  <b>In Attendance:</b> Lesley, William, Kimberley, Elsbeth, Patrick, Virginia, Lyn <b>Absent:</b> Moe, Lynden
<b>Items</b>	<b>Notes/Comments</b>
1. New items and adoption of agenda	•
2. Review of previous action items	•
3. Admin Assistant Report	•
4. Committee Reports	• •
5. President's Report	•
	•
6. Other Business	<ul style="list-style-type: none"> <li>• Motion to transfer domain name and wordpress site to society ownership and management by December 31, 2015 all in favour: aye</li> <li>• Motion to purchase a music recorder from the music expense for the indoor market. All in favour: aye</li> <li>•</li> </ul>

**Action Items from this Meeting**

Item	Lead	Due Date	Status
Customer surveys – stats to percentages and post on website and link from facebook and email to membership about the details – customer on public page and vendor on the vendor page	LN		
Transfer domain name and wordpress site to society ownership and management	LN	2015-12-31	
Contract Review Committee - Review of contract duties and timeframes and are they fulfilling the obligations of the contract. Are we re-offering or posting publicly for the position etc.	WE, KM, LJ	2015-10-31	
Needs followup - Have the accountant do a voluntary anonymous disclosure to CRA regarding the non-filing of T-1044 since incorporation of BVFM.	LN, VP		ongoing
Committee to review surplus use and split with decisions brought by october meeting.	VP	2015-10-31	ongoing
Purchase a music recorder from the music expense for the indoor market.	Dmitri		
Colouring contest for harvest event Scavenger Hunt	EF		
Remind market manager that electrician is needed before spring to revamp electrical boxes for outdoor market		Spring 2016	
Email to William regarding any rule revisions (example storefronts in our 'boundary')	All	2015-10-31	
Send invite to brewery to come to Harvest Event weekend!	LN		
Email to Dmitri regarding any rule revisions	WE		
Evening strategy session at William's place on Tuesday November 10	WE	2015-11-10	

**Next Meeting: Saturday, October 31<sup>st</sup>**