

BVFMA
MINUTES – October 31, 2015

<p>Date: 2015-10-31 Time: 1230 – 12:55 Location: Curling Club</p>	<p>Objectives: General BVFM Board Meeting In Attendance: William, Elsbeth, Patrick, Virginia, Lyn Absent: Moe, Lynden, Kimberley, Lesley</p>
Items	Notes/Comments
1. New items and adoption of agenda	•
2. Review of previous action items	•
3. Admin Assistant Report	•
4. Committee Reports	• •
5. President's Report	•
	•
Manager's Contract	•
	•
6. Other Business	<ul style="list-style-type: none"> • Reserve Fund – Motion to invest \$33,000 as such: \$10,000 as a 1 year redeemable @ 0.85% and \$23,000 in a 1 year term deposit at 1.25%. All in favour: Aye. Approved. • Motion to sell BVFM gift certificates at the 2 month Out Of Hand Store – nay. •

Action Items from this Meeting

Item	Lead	Due Date	Status
Customer surveys – stats to percentages and post on website and link from facebook and email to membership about the details – customer on public page and vendor on the vendor page			
Remind market manager that electrician is needed before spring to revamp electrical boxes for outdoor market		Spring 2016	
Purchase a music recorder from the music expense for the indoor market.	Dmitri		ongoing
Contract Review Committee - Review of contract duties and timeframes and are they fulfilling the obligations of the contract. Are we re-offering or posting publicly for the position etc. - pay increase? Include treasurer	WE, KM, LJ, VP	2015-10-31	ongoing
Email to William regarding any rule revisions (example storefronts in our 'boundary')	All	2015-10-31	
Email to Dmitri regarding any rule revisions	WE		
Reserve fund – transfer funds, Monday November 2, 2015	ELF, VP	2015-11-02	

Next Meeting: Saturday, November 28, 2015